



Himalaya Ayurvedic Medical College & Hospital

Permitted by:- (NCISM) Ministry of AYUSH, Govt. of India

Approved by:- Health Department Govt. of Bihar

Affiliated to:- Aryabhatta Knowledge University /Bihar University of Health Sciences

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Ref. HAMCH / 67-1 / 26

Date 09/03/2026

OFFICE ORDER

Sub: Reconstitution of Co-curricular and Extra-curricular Activities Cell.

In continuation of the previous constitution of the Co-curricular and Extra-curricular Activities Cell, it is hereby notified that due to administrative changes, including transfer, resignation, and restructuring of responsibilities, the Cell is reconstituted with immediate effect.

The reconstituted Cell shall function to promote holistic student development through academic, cultural, and outreach activities for the Academic Year 2026.

Reconstituted Members:

1. Dr. (Prof.) Pratima Shukla – Principal (Chairperson)
2. Dr. Girish Sahdev Kargutkar – Coordinator
3. Dr. Pankaj Kumar – Member
4. Dr. Vijay Shivaji Rao Deme – Member
5. Mr. Vishnu Kant – Administrative Staff Representative
6. Mr. Bansh Lal Thakur – Student Representative
7. Mr. Surendra Singh – Student Representative
8. Dr. Rajesh Kumar – Secretary

Objectives of the Cell:

- To promote co-curricular and extra-curricular activities for overall personality development of students.

- To enhance student engagement in academic, cultural, and social initiatives.
- To encourage leadership, teamwork, and creativity among students.
- To integrate community outreach and NSS activities with institutional goals.
- To support awareness programs related to health, Ayurveda, and public welfare.

Roles & Responsibilities:

- Plan and organize co-curricular and extra-curricular activities throughout the academic year.
- Coordinate with departments and student clubs for effective implementation of events.
- Promote participation in inter-college and intra-college competitions.
- Facilitate formation and strengthening of student clubs.
- Coordinate NSS and community outreach programs.
- Ensure proper documentation and reporting of all activities.
- Submit periodic reports to the Principal.

Operational Guidelines:

- The Cell shall meet at least once every quarter or as required.
- The agenda shall be circulated in advance before each meeting.
- Decisions shall be taken through discussion and consensus.
- Proper minutes of meetings shall be recorded and maintained.
- Activity reports shall be compiled and submitted regularly.
- Student representatives shall actively assist in execution and coordination.
- The Cell shall ensure transparency and accountability in all activities.

Tenure:

This reconstitution shall remain effective for the Academic Year 2026 or until further orders.

Approved by:

Dr. (Prof.) Pratima Shukla
Principal
Himalaya Ayurvedic Medical College & Hospital

CHIKSI, Paliganj, Patna (Bihar)

15/05/24

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Pankaj

B. L. Thakur

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Rajesh Kumar